



# San Luis Obispo Children's Museum Field Trip Reservation Request Form

## Let's start with some information about your class:

- Teacher's name(s): \_\_\_\_\_
- School Name: \_\_\_\_\_
- Number of Classrooms coming on this reservation: \_\_\_\_\_
- Grade Level/Age of Children: \_\_\_\_\_ • # of Children: \_\_\_\_\_
- # of Chaperones (including yourself & any other teacher's aides): \_\_\_\_\_

We request a minimum of 1 chaperone per 5 children. Teacher and chaperones are admitted free.

## Please list your top three field trip dates and time slots:

(Please note: While we cannot guarantee your first choice, we will do our best to accommodate your request based upon the order in which it is received.)

- First choice: Date: \_\_\_\_/\_\_\_\_/20\_\_ Start time: 10am \_\_\_\_ or 12pm \_\_\_\_
- Second choice: Date: \_\_\_\_/\_\_\_\_/20\_\_ Start time: 10am \_\_\_\_ or 12pm \_\_\_\_
- Third choice: Date: \_\_\_\_/\_\_\_\_/20\_\_ Start time: 10am \_\_\_\_ or 12pm \_\_\_\_

## Please provide the following so we can get in touch with you:

- Email: \_\_\_\_\_
- Phone: \_\_\_\_\_
- Fax: \_\_\_\_\_
- Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Finally, please take a moment to share some feedback so we can better serve you:

- What is the best way to contact you with future updates/publications?  
Email \_\_\_\_ Postal Mail \_\_\_\_ Phone \_\_\_\_ Fax \_\_\_\_
- Is there an email alias or administrator that can be used to reach your entire faculty/district to remind teachers to sign up for field trips? \_\_\_\_\_  
\_\_\_\_\_
- Any other comments or questions: \_\_\_\_\_  
\_\_\_\_\_

## Please return this form:

- By Fax to: (805) 545-5875
- Attach to an email to Sheryl Flores - sflores@slocm.org
- Or by postal mail to: San Luis Obispo Children's Museum Attn: Sheryl  
1010 Nipomo Street San Luis Obispo, CA 93401
- Once this form is processed you will receive a confirmation email or fax within 3-5 business days.
- Questions? Consult our Field Trip Information sheet available on-line at [www.slocm.org](http://www.slocm.org) under the Plan Your Visit tab or contact Sheryl Flores at 545-5874 x18 or sflores@slocm.org